



WESTON FAVELL ACADEMY

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Dear Parents and Carers,

We hope you have had a good summer and stayed safe, and that your son/daughter is looking forward to returning to school in September. We are delighted to be welcoming them all back to the Academy and wanted to write to you to outline a number of changes we have in place to ensure we are covid-secure. You can also look at our [Covid-19 information hub](#) on our website for more details.

First Day arrangements

To give us time to orient students to our new covid-secure procedures, the start of term will be staggered as follows:

Year Group	Start of term date	School start time – please do not arrive more than 10 mins before this time.
Year 7	Friday 4 th September	8.40am
Year 8	Monday 7 th September	10.30am
Year 9	Monday 7 th September	10.30am
Year 10	Monday 7 th September	9.00am
Year 11	Monday 7 th September	9.00am
Year 12	Friday 4 th September	9.00am
Year 13	Monday 7 th September	9.00am

Please remember that parents and carers are not allowed on site without prior arrangement. If you are dropping your child off by car, please remain in your car. Members of staff will be on the gates to welcome all students.

Timings of the school day

After the first day, students in Year 7, Year 8 and Year 9 will begin their day at 8:40am and finish at 3:00pm.

Students in Year 10, Year 11, Year 12 and Year 13 will begin their day at 9:00am, and finish at 3:20am. This is to enable social distancing at the gates.

Siblings are permitted to arrive/leave together, and we recognise that they will need to wait on site for siblings with a different schedule. We ask that all other students stick closely to their allocated times.

At present we do not have any facilities to house children before or after school, so they must arrive shortly before their start time, and leave site promptly at the end of the day. We hope to resume before and after school activities in the future. There will be no 2pm finish on Wednesdays either, at this stage students will finish every day at 3pm/3.20pm, as stated by year group above.

Lunch arrangements

Students must bring a packed lunch on Friday 4th September and Monday 7th September as there will be no on-site facilities. If your child receives Free school meals, a packed lunch will be provided.

Please note that students should bring their previous student card in with them on the first day, if he/she no longer has this a new card can be printed for them, ready to purchase food from Tuesday 8th September. We will only be offering a limited menu, to reduce queuing time and aid social distancing.

Our new Year 7 students will have to bring packed lunch for the first week until their student card is ready. Photographs for these will be taken on Friday 4th September.

Free Meals and Support with Transport

We anticipate that many additional families may be entitled to free school meals following the economic impact of Covid-19. If you are unsure about your child's entitlement., you can check here

: <https://www.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/Pages/free-school-meals.aspx>.

Students access free school meals using their regular student cards in the same way as all other students. Help with transport may also be available for some students <https://www.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-transport/Pages/default.aspx>.

Please note these applications must be made through NCC and not the Academy.

ParentPay

From September no cash will be accepted in the academy. You will need to use ParentPay to pay for meals, trips and any other incidentals. Login details were sent out last week. Please contact jsimons@westonfavellacademy.org if you have any queries.

Covid-Secure procedures

To help us stay open to all students, please encourage your child follow our covid-secure operating procedures. We have made changes to ensure that students remain within their year group bubbles during the school day. On the first day all students will be issued with a new colour coded lanyard that will hold their student card, each year group has a separate colour. **Students must wear this lanyard, so that it is clearly visible at all times.** This will help us make sure everyone is in the right place.

Every classroom has been fitted with a sanitiser dispenser and all students will be required to use this as they enter the classroom. Our corridors and communal areas have also been marked out with tape to display the distancing outlined by the government guidelines.

Good behaviour is essential for effective learning, but now, it is also vital for ensuring we remain covid secure. All students must comply fully with our operating procedures including:

- Arrive/depart at the allocated time, using the allocated entrance/exit points
- Remain in year group bubbles and areas at all times, including lunch and break
- Comply with social distancing rules at all times, in and out of the class
- Follow effective hygiene guidance as instructed throughout the day
- Remain in allocated seats and classrooms at all times, unless instructed to move.

PE lessons

For the moment, to ensure our covid-security, our pool and our changing rooms are not in operation. Students will be given a timetable on their first day and we ask that students who may have a PE class or dance class arrive in school wearing their PE kit on that day.

ClassCharts

We are delighted to announce that we are now using ClassCharts. This a new exciting app for both students and parents that will bring together homework, behaviour and communication between the Academy and home. You will shortly receive a letter explaining the app and advising how you can download it, in order to allow you to follow your child's progress in real time.

We will review all our current arrangements at October half-term. We aim to provide as rich and varied a curriculum as possible given the current challenges, and we will continue to follow the very latest government advice. If you have any queries, please email admin@westonfavellacademy.org

Kind regards,



Lorna Leventhal
Principal