WFA ACADEMY

SIXTH FORM LEARNER AGREEMENT

Your Sixth Form. Your Future. Your Responsibility.

2026–2027

SIXTH FORM
WESTON FAVELL ACADEMY
ACHIEVE YOUR POTENTIAL

1. OUR SIXTH FORM EXPECTATIONS

- Attend all lessons, tutor sessions, assemblies and compulsory Sixth Form activities.
- Arrive on time and be ready to learn.
- Take responsibility for your own progress and academic success.
- Complete and submit work by the deadlines set by teachers.
- Use non-contact time productively for independent study.
- Treat staff, students and visitors with respect.
- Follow academy policies and instructions.
- Look after the Sixth Form environment and resources.
- Represent WFA Academy positively at all times.
- Make choices that support your education, wellbeing and future aspirations.

2. ATTENDANCE

- Attend every timetabled lesson and required tutor session.
- Attend compulsory enrichment, intervention, assessment and support sessions.
- Provide an appropriate explanation for any absence and follow academy absence procedures.
- Catch up on all missed learning following an absence.
- Unauthorised or persistent absence may result in parent/carer contact, intervention and a review of Sixth Form privileges or programme of study.

3. PUNCTUALITY

- Arrive before the lesson begins with all required equipment and resources.
- Late arrival disrupts learning and will be recorded.
- Late to lesson without a valid reason may result in a Sixth Form detention.
- Repeated lateness will lead to further intervention and may result in loss of Rewards Programme privileges.
- Persistent lateness may result in a meeting with Sixth Form staff and parent/carer.

4. DEADLINES AND COMPLETION OF WORK

- Record deadlines accurately and plan workload effectively.
- Complete homework, coursework and independent study by the deadline.
- Submit work in the format requested by your teacher.
- Speak to your teacher before the deadline if you anticipate difficulty completing work.
- Persistent failure to meet deadlines may result in supervised study, compulsory catch-up sessions, parent/carer contact, academic monitoring, additional study sessions, detentions and/or removal of Sixth Form privileges.
- Meeting deadlines is part of preparing for university, apprenticeships and employment.

5. LESSON EXPECTATIONS

- Be ready to learn when the lesson begins.
- Bring the correct equipment and resources.
- Listen when staff or other students are speaking.
- Participate positively and complete work to the best of your ability.
- Ask for help when needed and follow reasonable instructions from staff.
- Avoid behaviour that disrupts learning.

6. INDEPENDENT STUDY

- Use study periods productively for revision, coursework, reading, preparation and wider study.
- Use designated study spaces appropriately.
- Avoid distracting other students.
- Follow staff instructions regarding study spaces.
- Study periods are not free time; they are an important opportunity to take responsibility for your progress.

7. STUDY SESSIONS

- The academy may direct students to additional study sessions where there are concerns about missed deadlines, incomplete work, poor organisation, attendance, punctuality, independent study or academic progress.
- Directed study sessions are compulsory.
- Failure to attend may result in further sanctions and removal of Sixth Form privileges.

8. BEHAVIOUR AND RESPECT

- Treat everyone with dignity and respect.
- Bullying, intimidation, harassment, discriminatory language, threats, aggression, fighting, deliberate disruption and damage to academy property are unacceptable.
- Serious incidents will be dealt with in accordance with academy policies and procedures.

9. MOBILE PHONES AND TECHNOLOGY

- Follow staff instructions regarding mobile phones and devices.
- Use technology appropriately to support learning.
- Do not record or photograph staff or students without permission.
- Do not use technology to bully, threaten or harass another person.
- Misuse may result in sanctions and/or removal of privileges.

10. DRESS AND PRESENTATION

- Dress appropriately for a Sixth Form professional learning environment.
- Maintain a clean and presentable appearance.
- Follow the academy's Sixth Form dress expectations.
- Dress appropriately for trips, work experience, interviews and external events.

11. LEAVING THE SIXTH FORM SITE

- Leave the academy site only when permitted.
- Follow signing-in and signing-out procedures.
- Return promptly following any authorised absence from site.
- Unauthorised leaving of site may result in the removal of off-site privileges.

12. THE WFA SIXTH FORM REWARDS PROGRAMME RESPONSIBILITY EARNS FREEDOM

Students who consistently demonstrate maturity, responsibility and engagement can earn additional Sixth Form privileges.

- Excellent attendance
- Good punctuality
- Positive behaviour
- Consistent completion of work
- Meeting deadlines
- Productive independent study
- Respect for staff and students
- Responsibility and maturity
- Positive contribution to Sixth Form life

13. REWARDS PROGRAMME PRIVILEGES

OFF-SITE LUNCH ACCESS

Eligible students may be permitted to leave the academy site during lunchtime. This privilege is earned through demonstrating consistent responsibility.

- Sign out correctly.
- Return on time.
- Follow safeguarding procedures.
- Behave appropriately while off site.
- Return in time for the next commitment.

Being allowed off site is a privilege, not a right.

STUDY SESSION FLEXIBILITY

Students who consistently demonstrate excellent attendance, punctuality, academic progress and independent study may be given greater flexibility around designated study sessions, subject to Sixth Form expectations and staff approval.

Students who are not meeting academic expectations may instead be directed to supervised or compulsory study sessions.

14. LOSS OF REWARDS AND PRIVILEGES

- Persistent lateness
- Poor attendance
- Persistent failure to meet deadlines
- Failure to attend directed study sessions
- Poor behaviour
- Safeguarding concerns
- Misuse of off-site privileges
- Failure to return on time
- Behaviour that brings the academy into disrepute

RESPONSIBILITY → TRUST → PRIVILEGE

Privileges may be reinstated once a student demonstrates sustained improvement.

15. SAFEGUARDING

- Report concerns about yourself or another student to an appropriate member of staff.
- Follow academy safeguarding procedures.
- Follow instructions designed to keep yourself and others safe.
- Provide accurate information when required.

Staff may need to share information where there is a safeguarding concern.

16. ACADEMIC INTEGRITY

- Complete your own work honestly.
- Do not plagiarise, copy another student's work or submit someone else's work as your own.
- Do not cheat in assessments.
- Do not misuse artificial intelligence or other technology where this is prohibited.
- Do not fabricate information or evidence.

17. REPRESENTING WFA ACADEMY

As a Sixth Form student, I understand that I am a role model for younger students and will represent WFA Academy positively on site, on trips and visits, during work experience, at events and online.

18. SUPPORT AND RESPONSIBILITY

WFA Academy wants every student to succeed. If I am struggling academically, personally or with organisation, I should seek help from an appropriate member of staff. Asking for support is a strength.

I also understand that I am responsible for attending, communicating, completing work, meeting deadlines, making positive choices and taking responsibility for my future.

19. STUDENT COMMITMENT

I understand that being a WFA Academy Sixth Form student is a privilege. I agree to follow this Learner Agreement and understand that failure to do so may result in sanctions and/or the loss of Sixth Form privileges.

I understand that the Rewards Programme is earned through consistently demonstrating responsibility.

STUDENT SIGN-OFF

Please sign below to confirm that you have read, understood and agree to follow the WFA Academy Sixth Form Learner Agreement.

Student Name	_____
Student Signature	_____
Date	_____
Parent/Carer Name	_____
Parent/Carer Signature	_____
Date	_____

SIXTH FORM CONFIRMATION

Sixth Form Staff Member	_____
Signature / Date	_____

WFA ACADEMY SIXTH FORM

Attend. Achieve. Take Responsibility. Earn Your Rewards.